COMMITTEE TERMS OF REFERENCE

Committee Name:

Type of Committee (e.g. Standing or Ad Hoc):

Purpose:

Duties / Responsibilities:

Chair:

Members:

How are members selected:

What is the term of membership?

When does the Committee Meet:

Resources Available to the Committee ($, staff, etc):

Goals and Objectives for this year:

Committee Authority:

Reports Required and Due Dates:

Evaluation Process:

Approval Date:

Review Date: