

# Example Board / Committee Meeting Agenda Date, 2015

???

## **Purpose of this meeting:**

## **Welcome & Introductions**

*regrets:*

*present:*

*Virtual meeting information:*

*minutes by:*

## **Resources**

**Foundations:** Mission, Vision, Values etc.

Contacts

Past minutes

## **Review of last month's minutes**

- previous meeting minutes link
- action items will be considered as we go through each topic
- comments?

## **Applications & selection**

- follow up from last meeting:

## **Leadership**

- follow up from last meeting:

## **Sponsorship**

- follow up from last meeting:

## **Treasurer's report**

- follow up from last meeting:

## **Vehicles & Supplies**

- follow up from last meeting:

## **Risk management**

- follow up from last meeting:

## **Junior Rep**

- follow up from last meeting:

## **Other**

## **Future meeting dates**